



*Creative
Education
Trust*

Head of Estates and Facilities

Creative Education Trust is a non-profit educational charity recognised by the Department for Education as one of the leading national multi-academy trusts. We support a growing network of schools to achieve academic success for our students. At the forefront nationally of improvement in academic standards, curricular innovation and staff development, our educational vision harnesses creativity to knowledge and skills.

We are seeking to appoint an exceptional individual to the newly-created role of Head of Estates & Facilities for Creative Education Trust. The role will have the responsibility for establishing an integrated estates and facilities management operation across our growing network of schools to ensure the smooth, effective and consistent operation of all facilities, to achieve value for money and to introduce best practice. In addition, the successful candidate will be responsible for ensuring high standards of compliance with health and safety legislation.

The post holder will take responsibility for the planning and delivery of major capital projects as well as routine and cyclical maintenance and renewals, and for negotiating and monitoring third-party supplier contracts for facilities-related services.

Start Date: As soon possible

Contract: Permanent

Salary: £55,000 - £65,000 + LGPS pension

Location: Home based with regular travel to Midlands and East Anglia

Closing date: 12 noon, Wednesday 11 July 2018, with interviews on Friday 20 July 2018

Please send completed application form and equality and diversity monitoring form to recruitment@creativeeducationtrust.org.uk by 12 noon Wednesday 11 July 2018

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people. The successful applicant will be required to undertake relevant safeguarding checks.